

## And which measures are subsidized?

Among others, e.g. offers for the improvement of language and data processing knowledge, communication training or courses to acquire general work techniques are supported. Even the orientation courses regularly offered by the AG (work group) of communal equal opportunity offices and the VHS im Kreis Herford (adult school in the Herford district) “re-entry with downwind (Wiedereinstieg mit Rückenwind)” are subsidized. In the past, many participants received a new self-consciousness and new perspectives here which facilitated the re-entry into the job.

Whether job application training or assertiveness training, analysis of corporate strengths and weaknesses, vocational qualification or answers to matters of employment law and insurance questions - even Edith B., trained industrial clerk - benefitted from the course and gained clarity about her professional and private demands and objectives: “Now I know that I am fit for data processing technology and for the accounting department. A four-weeks practical course at a car dealership showed me that in any case I would like to get in contact with customers and not just do work in the background.”

**Bewerbungstraining**  
*Coaching* **Sprachen**  
**Orientierungskurse**  
*EDV-Kurse*  
**Buchhaltung**

## And this is how it works in praxis:

First of all, you will have to check if you are entitled to benefits following the SGB III. For this purpose, make use of the offers of the Federal Employment Office. If necessary, ask the representative for equal opportunities:

Ulrike Höner zu Siederdisen  
Hansastr. 33  
Phone 0 52 21 / 985 144  
E-mail: herford.bca@arbeitsagentur.de

Should you not be entitled to benefits according to SGB III, you should call on the education counselling centres in the Herford district:

VHS (adult school) im Kreis Herford  
Helga Lütkefend  
Münsterkirchplatz 1  
32052 Herford  
Phone 0 52 21 / 59 05 16

Volkshochschule (adult school) Löhne  
Maria Beine-Diekmeyer  
Alte Bündler Str. 14  
32584 Löhne  
Phone 0 57 32 / 100 583  
E-mail: vhs@loehne.de

The counselling centres are pleased to inform and advise you on suitable offers and hand over you the education cheque which you can present to your educational institution.

Gefördert von:

Ministerium für Generationen,  
Familie, Frauen und Integration  
des Landes Nordrhein-Westfalen



Arbeitsgemeinschaft  
Kommunaler Gleichstellungsstellen  
im Kreis Herford



## Education cheque

helps work returners with advanced training



## You have plenty of potential!

You have a lot of professional experience, but you have spent some years at home to look after your children or because of family members in need of care?

After your maternity leave you have no longer contact to the company you worked for?

You have a completed professional education but do not see any chance to continue this profession after maternity leave?

Although your professional know-how is no longer up to date you have a comprehensive potential that can be updated by means of further education!

During your family work you moreover extended your social and personal competences, making you particularly interesting as an employee for companies, enterprises and authorities, above all since your family planning usually is completed!

## Invest in the future – Make use of the education cheque (Bildungsscheck)

Thanks to an advanced vocational training, the re-entry will often succeed faster, better and more sustainable.

Since 2008, the land North Rhine-Westphalia has been offering work returners an education cheque, if you have stopped working for at least one year because of looking after children or a family member and if you are not entitled to any claim of benefits according to Social Security Code III (SGB III).

**Important:** Under certain conditions, however, it may be also possible for you as a work returner to participate in a fully financed qualification course of the Federal Employment Office (Bundesagentur für Arbeit). Please absolutely have this checked – even if you are not entitled to any specific benefits of the Federal Employment Office!

## Brief information “education cheque“

As a work returner, you can achieve an education cheque if you have stopped working for at least one year because of looking after your children or a family member.

In this case, the land bears half of the course fee, 500.00 euros at the most per education cheque, you will have to pay the other half of the expenses.

By means of this allowance, the land would like to honour the valuable and in many cases still required longer phase of full-time care of children and family members.

